

ARSLAN KHALID

TECHNOLOGY SOLUTIONS LEADER & STRATEGIC THINKER

CONTACT DETAILS

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Nationality: Pakistani
Language Proficiencies:
English, Urdu

EXPERTISE

- Project Management
- Program Management
- Portfolio Management
- Client Communications
- Partners Communication
- Change Management
- Risk Management
- Process Automation
- Process Optimization
- Quality Assurance
- Quality Control
- Planning, Execution & Forecasting
- Business Development & Strategy
- People Development & Coaching

IT SKILLS SET

1) MANAGEMENT TOOLS:
Trello, Basecamp, JIRA, MS Project, Primavera, Bitrix24

2) DEVELOPMENT LANGUAGES / PLATFORMS:
PHP, Javascript, SQL, HTML/HTML5, WORDPRESS, JOOMLA

4) Gitlab, Github, CI/CD

3) GOOGLE ADS, ADWORDS, FIREBASE

4) MICROSOFT OFFICE SUITE

Computer science graduate with Masters & certification in Project Management having high energy, analytical, and service-oriented professional with a history of providing mindful leadership to improve technical capabilities and increase HR for my organization. Proven expertise strategizing, designing, building, implementing, and optimizing technology solutions to move a business forward. I have great passion, lots of curiosity, and **I'm not afraid to start again from ground zero.**

ACADEMIC QUALIFICATIONS

- Project Management Professional (PMP): PMI USA (2017)
- Masters of Project Management (MPM): SZABIST Univeristy, Islamabad (2016)
- Bachelor of Computer Science (BSCS): COMSATS University, Islamabad (2013)

EXPERIENCE

Senior Project Manager at Centangle

April 2017 – Present

Established the Centangle with formal processes for seamless project and portfolio management, resource allocation, and performance measurement at the intersection of business and technology. Now I am envisioning, guiding, and delivering solutions to increase cross-functional business capacity and support profitability. My core responsibility are:

- Project planning, monitoring, evaluation and control strategies
- Setting comprehensive goals & SMART objectives for performance and growth
- Defining controls to meet customers requirements
- Overseeing daily operations of the company and the work of executives
- Leading employees to encourage maximum performance and dedication
- Evaluating performance by analyzing and interpreting data and metrics
- Managing relationships with partners/vendors
- Generating reports for Directors evaluation

Project Manager at Centangle

June 2013 – March 2017

As the first project manager in the Centangle, defined the role and core functions, maximized budgets, and infused user-centered design, best practices, and truly accountable leadership into daily operations. My core responsibility were:

- SOPs development for implementing Project Management Framework
- Project execution, monitoring & evaluation plans
- Identification of communication channels among key stakeholders
- Defining and task and assigning resource for time & cost estimates
- Bug reporting structure and change request lifecycle
- Oversee the complete project & product life cycles

COURSEWORK/ DIPLOMAS

- Agile Planning for Software Products – Udemy
- Modern React & Redux & Complete React Native Course - Udemy
- Software Processes and Agile Practices – Udemy
- Introduction to Software Product Management – Udemy
- The Ultimate Marketing Guide& Ultimate Google Ads – Udemy
- Introduction to Big Data – Edureka

KEY PROJECTS

- The Campus App - The World Bank
- Small Grant Ambassdor Fund Program Portal - NRSP (US AID)
- Training for Pakistan Portal - TheKaizenCompany (US AID)
- Beneficiary & Grant Management System - HelpAge International
- SAJIL ERP System - Centangle & Dilyab Associates